**Tom Waugh Leadership Development Program**

Committee Meeting

September 8, 2023

Minutes:

The meeting was called to order at 5pm via zoom by Denise Gobert.

Attendance: Denise Gobert, Janelle O'Connell, Rodelyn Berdin, Leah Alba

Unable to Attend: Cynthia Fisher, Rex Nutt, Janna McGaugh

Update on Phase I & II mentees & mentors

1. Prospective Mentees must be in good standing in TPTA.
	1. Phase I Mentees: 7 applicants
		1. Richard Kochoa, PT, MD
		2. Lillian Moffett, PT
		3. Steve Rodriquez,PT
		4. Shaun Reghabi, PT, AT
		5. Edward Reyna, PT
		6. Nijiera Ife Renee Addison, PT
		7. Victoria Garcia, PTA
	2. Need to confirm standing- then invitations will be sent by Denise
	3. Welcome email, Colors personality tool, individual specialties and application form will be used for mentor matching.
	4. Current Phase 1, soon to be Phase II mentees:
		1. Christina Law- mentored by Leah Alba; no finalized idea at this time but has ideas.
		2. Sara Cantu is being mentored by Nicole Volek & Rodelyn Berdin
	5. Phase 2 Mentees soon to graduate:
		1. Allison Butcher mentored by Teresa Bachman
		2. Katie Franklin-mentored by Gail Zitterkoff
		3. Shih-Chiao Tseng- Mentored by Janna McGaugh; need to check on her status following illness.
		4. All required to turn in Posters & final projects by Sept. 15 to be awarded Fellowship in October.
2. Annual Conference TWLDP Meeting
	1. Date for Meeting: Friday, October 27, 2023; 5:30-8:30pm??
		1. Location: Kalahari Resort in Round Rock
		2. Dates for TPTA Conference: October 26-29, 2023
		3. Need to secure room and logistics for the meeting.
		4. Need to pair Mentees & Mentors before the meeting.
	2. Guest Speaker on Leadership:
		* Sharon Dunn to be invited by Denise to deliver a 10-15 minute presentation on leadership;
		1. Sharon would be a powerful addition to the program for all attendees and she is the keynote for the TPTA Conference.
		2. Her ability to attend would likely be dependent on her travel schedule.
	3. Phase I mentees will meet their mentors and learn more about each other.
	4. Past Committee Member- Jaime Gonzalez requested Zoom Annual Meeting since he is now out of state but would like to attend the ceremony.
	5. Rex & Carla Nutt hope to be able to attend.
3. Old Business:
	1. Need to document expectations of the mentor to best support the mentee through Phase I & II
		1. Textbook re: being a Mentor? Can other resources be identified? TED talk; YouTube videos; etc.
		2. Denise to set up Teams share drive account so Committee members can share resources, receive communications, etc.
		3. Phase 1 expectations currently include:
			1. Attendance at monthly meetings/or listening to the recording
			2. Discuss module with Mentor before next meeting to synthesize concepts.
		4. Proposed Phase II expectations:
			1. Minimum of 3 meetings between Mentor & Mentees from January-September to hold each Phase II mentee accountable;
			2. Mentor to assist mentee to finalize the idea- complete form;
			3. Both mentor & mentee to attend follow-up meeting in January