**GREATER EL PASO DISTRICT NOMINATING FORM**

**2018 ELECTIONS**

I nominate for the following position(s) marked with an “x” in the first column below.

I have / have not already asked this person, but here is their contact information:

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| **Nominees Information:** (Please provide contact info for nominee so GEPD can contact them)Cell Phone: Work Phone: email:  |

Nominator’s Name/signature: Date:

|  |  |
| --- | --- |
| **“X” to Nominate** | **Position and Description** |
|  | **District Chair - 1 year term** (complete remainder of prior chair’s term)Direct the overall activities of the District's members; work with the Executive Committee (EC) to oversee District management; coordinate and conduct quarterly EC and District business meetings; support and promote District and Chapter functions and events; maintain communication between District and TPTA; submit quarterly District reports; attend quarterly TPTA Board of Director's (BOD) meetings; serve as voting member of EC and TPTA BOD meetings. Reimbursed for travel expenses per District financials. |
|  | **Second Vice Chair - 2 year term** Assist the Chair with the business of the District and may chair District meetings in the absence of the chair; serve as Job Fair Committee Chair to coordinate District annual job fair/fundraising event; submit reports for special projects being lead; support and promote District and Chapter functions/events; attend GEPD executive committee (EC) and district business meetings; serve as a voting member of the EC. Reimbursed up to $300.00 to annual conference (travel and lodging). |
|  | **Secretary - 2 year term** Assist the Chair with the business of the District and may chair District meetings in the absence of the chair; record and distribute minutes from Executive Committee (EC) and District business meetings; maintain district web page with leadership rosters, calendar, meeting minutes, and other key information; send meeting and event notices to members; attend GEPD executive committee and district business meetings; serve as a voting member of the EC. Reimbursed up to $300.00 to annual conference (travel and lodging). |
|  | **GEPD Delegate to the APTA House of Delegates - 2 year term**Attend the APTA HOD meeting and act on behalf of the TPTA and the GEPD which includes voting on national level issues and leadership nominees. Proactively participate in TPTA HOD planning meetings in Austin which includes pre-meeting research on key issues, topics, nominee platforms, and the APTA Delegate handbook. Provide HOD update to GEPD at subsequent district meeting. Reimbursed up to $1500 travel expenses to attend APTA HOD meeting. |
|  | **District Representative - 1 year term**Attend the TPTA Assembly held at the TPTA Annual Conference; actively participate in pre-meeting discussions with District and Chapter representatives; present GEPD matters to the Texas Assembly; attend GEPD meetings; support and promote District and Chapter functions/events; Reimbursed up to $300.00 to annual conference (travel and lodging). |

**\*Please submit form by September 18th, 2018 to:** gepd.treasurer@outlook.com